

Safety Drill Documentation 2023-2024 School Year

District: Goodrich Area Schools

Building: **Reid Elementary**

Principal/Administrator: **Kate Jordan**

FIRE:

- Drill #1 of 5** (by Dec. 1) Date: 9/12/2023 Time: 10:00 am Conducted by: Deputy Comeau, Kate Jordan & Staff
Check, if applicable: Recess Lunch Outside of classroom
- Drill #2 of 5** (by Dec. 1) Date: 10/18/2023 Time: 2:00 pm Conducted by: Deputy Comeau, Kate Jordan & Staff
Check, if applicable: Recess Lunch Outside of classroom
- Drill #3 of 5** (by Dec. 1) Date: 11/9/2023 Time: 10:00 am Conducted by: Kate Jordan & Staff
Check, if applicable: Recess Lunch Outside of classroom
- Drill #4 of 5** (after Dec. 1) Date: 4/15/2024 Time: 2:00 pm Conducted by: Kate Jordan & Staff
Check, if applicable: Recess Lunch Outside of classroom
- Drill #5 of 5** (after Dec. 1) Date: Time: Conducted by:
Check, if applicable: Recess Lunch Outside of classroom
- Extra Drill** Date: 1/29/2024 Time: 2:45 pm Conducted by: Kate Jordan & Staff
Check, if applicable: Recess Lunch Outside of classroom
- Extra Drill** Date: Time: Conducted by:
Check, if applicable: Recess Lunch Outside of classroom
- Extra Drill** Date: Time: Conducted by:
Check, if applicable: Recess Lunch Outside of classroom

TORNADO:

- Drill #1 of 2** (at any time) Date: Time: Conducted by:
Check, if applicable: Recess Lunch Outside of classroom
- Drill #2 of 2** (in March) Date: 3/20/2024 Time: 1:00 pm Conducted by: Deputy Comeau, Kate Jordan & Staff
Check, if applicable: Recess Lunch Outside of classroom
- Extra Drill** Date: Time: Conducted by:
Check, if applicable: Recess Lunch Outside of classroom

LOCK DOWN OR SHELTER IN PLACE:

- Drill #1 of 3** (by Dec. 1) Date: 9/8/2023 Time: 3:15 pm Conducted by: Kate Jordan & Staff
Check, if applicable: Recess Lunch Outside of classroom
- Drill #2 of 3** (after Jan. 1) Date: Time: Conducted by:
Check, if applicable: Recess Lunch Outside of classroom
- Drill #3 of 3** (at any time) Date: 12/5/2023 Time: 2:00 pm Conducted by: Kate Jordan & Staff
Check, if applicable: Recess Lunch Outside of classroom
- Extra Drill** Date: Time: Conducted by:
Check, if applicable: Recess Lunch Outside of classroom

Principal or designee signature: _____ *Signature on File*

I verify that the listed drills were conducted on the noted dates and times.