

# Safety Drill Documentation

2019-2020 School Year

District: Goodrich

Building: Middle School

Principal/Administrator: Kapeka Salter

## FIRE:

- Drill #1 of 5** (by Dec. 1) Date: **9/5/2019** Time: **12:35PM** Conducted by: **Salter/Wozniak**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 5** (by Dec. 1) Date: **10/4/2019** Time: **9:45AM** Conducted by: **Salter/Wozniak**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 5** (by Dec. 1) Date: **10/15/2019** Time: **1:45PM** Conducted by: **Salter**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #4 of 5** (after Dec. 1) Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #5 of 5** (after Dec. 1) Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom

## TORNADO:

- Drill #1 of 2** (at any time) Date: **12/3/2019** Time: **8:05AM** Conducted by: **Salter/Wozniak**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 2** (in March) Date: **3/5/2020** Time: **12:25PM** Conducted by: **Salter/Wozniak**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom

## LOCK DOWN OR SHELTER IN PLACE:

- Drill #1 of 3** (by Dec. 1) Date: **9/17/19** Time: **8:40AM** Conducted by: **Salter/Wozniak**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #2 of 3** (after Jan. 1) Date: **1/15/20** Time: **10:30am** Conducted by: **Salter/Wozniak**  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Drill #3 of 3** (at any time) Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom
- Extra Drill** Date: \_\_\_\_\_ Time: \_\_\_\_\_ Conducted by: \_\_\_\_\_  
Check, if applicable:  Recess  Lunch  Outside of classroom

Principal or designee signature: \_\_\_\_\_

I verify that the listed drills were conducted on the noted dates and times.